



HEP Portal Services

Training Events – Autumn 2017

AGENDA

- 09:30** Registration & refreshments
- 10:00** Training session
- Introduction to Student Loans Company
 - Academic Year calendar
 - Overview of HEP Portal Services
 - Student Information Service data searches and functionality
- 12:30** Lunch
- 13:15** Training session continued
- Student Information Service – functionality continued
 - Change of Circumstance notifications
 - Reports & Fee Payments
 - Compliance, performance and monitoring
- 15:30** HEP Portal Surgery for 1-2-1 queries
- 16:00** Close

